

HORRY COUNTY SCHOOLS
ALTERNATIVE SCHOOL PROGRAM
VOLUNTARY PLACEMENT CHECKLIST

1. _____ Letter of recommendation from principal signed by parent
2. _____ Current grades
3. _____ Student discipline report
4. _____ Attendance report
5. _____ Completed referral form
6. _____ Observation forms from two (2) current teachers
7. _____ Current IEP/SST report
8. _____ Health record
9. _____ Current PLP

Return this form attached to the completed packet to James Bradley, Executive Director for Student Affairs, as soon as possible. Intake conferences will be scheduled by the respective education center within one (1) week after approval of the referral.

Re: _____

Base School: _____

Approved _____ Disapproved _____

James W. Bradley, Executive Director for Student Affairs

Date